

JOB DESCRIPTION

VETERINARY ASSISTANT

Welcome

ACCESS Specialty Animal Hospital – Palm Beach County is one the most advanced, inclusive, and progressive veterinary multi-specialty referral hospitals in Southern Florida. Built on a foundation of exceptional medicine and compassion for people and their pets, we strive to provide a superior level of care in a professional, friendly and supportive environment. We are growing and looking for like-minded people to work with us. There are lots of opportunities for your career growth and development at ACCESS. We are always in need of compassionate team members. So, if you want to make a difference by delivering exceptional medicine in often demanding circumstances, we'd like to hear from you!

Requirements

- Increase efficiency of the doctor staff by providing care and support to patients, clients, and hospital staff
- Provide excellent medical support and compassionate care for patients and clients
- Act as a point of communication between clients and internal hospital staff regarding the status of patients in hospital

Duties and Responsibilities

- Use VetRadar to look up patients and to properly notate patient urination, defecation, vomit, walks.
- Basic telephone procedures including proper answering of the phone and greeting, taking messages and notating them correctly in Ezyvet, placing a caller on hold.
- Understand how to properly disinfect all sides of a cage and run.
- Understand the use of Rescue Disinfectant including the different concentrations that are used and understand when it is appropriate to use each concentration.
- Knowledge of isolation procedures and protocol and cleaning of isolation rooms and contaminated treatment area or exam room.

- Perform laundry including isolation laundry with the correct protocol.
- Remove trash from rooms, treatment areas, offices and dispose of correctly.
- Clean and stock the food prep/kitchen area.
- Set up cages and runs for patients with appropriate bedding, litter trays, food and water with an understanding of how to check if a patient is NPO or if they have special requirements.
- Safely hold and restrain patients for examination and treatments. Safely walk a dog with leash, harness and sling.
- Check patients bedding for urination and defecation and change bedding when appropriate notating it in VetRadar.
- Become familiar with basic CPR roles to allow assistance if needed.
- Assist with patient after care arrangements preparing for communal or private cremation/aquamation.
- Assist with stocking of the departments with supplies.
- Responsible for upholding the spirit of ACCESS by handling all necessary tasks that require attention

ACCESS – Palm Beach County is an Equal Employment Opportunity (EEO)

ACCESS Specialty Animal Hospitals provides equal employment opportunities to all employees and applicants in all company facilities in accordance with applicable federal, state and local laws. In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification document form upon hire.